



**GROWTH MANAGEMENT DEPARTMENT**  
**201 SE 3<sup>rd</sup> Street (Second Floor), OCALA, FL 34471**  
**Email: [building@ocalafl.org](mailto:building@ocalafl.org); Phone: (352) 629-8421**

LETTER OF AUTHORIZATION

COMPANY \_\_\_\_\_

QUALIFIER \_\_\_\_\_

LICENSE # \_\_\_\_\_ TRADE \_\_\_\_\_

I, \_\_\_\_\_, hereby authorize the City of Ocala Growth Management Department to issue permits to the following, who is acting as agent to secure permits for me and/or the company I qualify in the designated construction trade.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

I understand that as qualifier, I take full responsibility for work approved under the permit and all work is to be performed by me and/or the company I qualify.

( ) This authorization is valid for the project located at \_\_\_\_\_, Ocala, Florida.

( ) This authorization is valid for all permits until it is revoked by the qualifier.

- Permits applied for online are authorized under your license, please protect your identity and update your information if changes are needed.
- This instrument must bear the notarized signature of the license holder.
- All previous Letter of Authorization forms are void after this submittal.

\_\_\_\_\_  
Signature of Qualifier

State of \_\_\_\_\_

County of \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of \_\_\_ physical presence or \_\_\_ online notarization, this \_\_\_\_\_, day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, as \_\_\_\_\_ for \_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Print/Type/Stamp Commissioned Name of Notary

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_ Type of Identification Produced: \_\_\_\_\_