



## **FORECLOSED PROPERTY MAINTENANCE**

### **IMPORTANT INFORMATION**

As of May 2010, the City of Ocala enacted Ordinance Section 34-141 regulating the maintenance of abandoned/vacant/foreclosed properties within the City limits of Ocala, Florida.

The City of Ocala and the Code Enforcement Division would like to work as partners with the mortgagees on vacant properties to avoid declining property values in our neighborhoods. The cooperation between the City and these companies can provide tremendous help to our neighborhoods during these difficult times.

This ordinance can also be viewed in its entirety by going to [www.ocalafl.org](http://www.ocalafl.org). Under "City Services and Departments", select "Community Services", then select "Planning and Development", go toward the bottom of the page and select "Code Enforcement Division", go to the bottom of that page and click on "Abandoned Properties Ordinance". You will be able to read and print the entire ordinance, the link below that one is a printable form that will allow you to register any properties with our division.

The Ordinance requires **A MORTGAGEE** to register and maintain any property of which **THE MORTGAGEE** has initiated the foreclosure process upon and which is vacant with the Code Enforcement Division.

This registration requires an annual registration fee of \$125 per property, and also requires **A MORTGAGEE** to provide the following information:

- Owner or Agents phone number and mailing address within the State (If a PO Box is mailing address it must be accompanied by a physical address).
- Certify that the property has been inspected.
- Designate and retain an individual or property management company responsible for the security and maintenance of the property. This designation must state the individual or company name, phone number, and local address (PO Box is not acceptable).
- There are additional requirements for posting, please read the code and become familiar with the requirements.

**All violations of sections 34-141 thru 34-145 may be subject to the maximum penalty of \$250.00 per day for the first offense. Subsequent violations may be subjected to penalties of double the first offense.**

If you have any questions, please contact our Code Enforcement Division at (352) 629-8309 or email to [tallen@ocalafl.org](mailto:tallen@ocalafl.org). Thank you in advance for working with us to make Ocala a great place to live.

Charles Rich  
Chief Code Official



## Code Enforcement Division Registration Form for Abandoned / Vacant Property

Please fill out the information requested below and deliver this form with payment to: City of Ocala / Code Enforcement Division 201 SE 3<sup>rd</sup> Street, 2<sup>nd</sup> floor, Ocala, Florida 34471.

**ABANDONED / VACANT PROPERTY INFORMATION:** Parcel ID #: \_\_\_\_\_

Registered Address: \_\_\_\_\_

Ocala, FL zip code: \_\_\_\_\_ Date Property Inspected: \_\_\_\_\_

### MORTGAGEE INFORMATION:

Lender/Lien Holder: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone (including area code): \_\_\_\_\_

Facsimile (including area code): \_\_\_\_\_

Mailing Address: Physical Address (If Above is PO Box): \_\_\_\_\_

E-mail: \_\_\_\_\_

### LOCAL INDIVIDUAL OR PROPERTY MANAGEMENT INFORMATION:

Responsible for security and maintenance of the abandoned property.

Property Manager: \_\_\_\_\_ Business Tax Receipt (Bus. License): \_\_\_\_\_

Contact Name: \_\_\_\_\_

Local 24 Hour Phone (including area code): \_\_\_\_\_

Local Mailing Address (No PO Box): \_\_\_\_\_

E-mail: \_\_\_\_\_

**REGISTRATION FEE:** \$125 per property. If paying for multiple addresses with one check please make sure to attach the registration form for each property with payment. Make Checks Payable to: City of Ocala / Code Enforcement Division.

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Initiated By (Print Name): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_