CITY OF OCALA

BOARD AND COMMISSION APPLICATION

Name: _____ Home Phone: _____

Home Address: _____

City, State, Zip Code: _____

Business: _____ Business Phone: _____

Business Address: _____

Occupation: _____ Email Address: _____

Brief Resume of Education and Experience:

Are you a Resident of Marion County?	Yes ◯	No ◯	◉
(If so, state length of time)	Number of Years: _____		
Do you own property within the City limits?	Yes ◯	No ◯	◉
Do you reside within the City?	Yes ◯	No ◯	◉
Do you own a business within the City?	Yes ◯	No ◯	◉
Are you a registered City voter?	Yes ◯	No ◯	◉
Do you hold a public office?	Yes ◯	No ◯	◉
Are you employed by the City?	Yes ◯	No ◯	◉
At the present time, do you serve on a City Board, Commission, Authority, or Committee?	Yes ◯	No ◯	◉

Please Note: A board/commission member shall not serve on more than one City board/commission at a time, unless that board/commission is an interim Ad Hoc Committee.

Please check the boards(s)/commission(s) you wish to serve on. If you have more than one interest, please number in order of your preference.

- ☐ - ____ Affordable Housing Advisory Committee
- ☐ - ____ Airport Advisory Committee
- ☐ - ____ Board of Adjustment *** / ****
- ☐ - ____ Golf Advisory Board
- ☐ - ____ Municipal Arts Commission
- ☐ - ____ Municipal Code Enforcement Board *****
- ☐ - ____ Municipal Tennis Association Advisory Board
- ☐ - ____ Ocala Historic Preservation Advisory Board
- ☐ - ____ Ocala Housing Authority
- ☐ - ____ Planning and Zoning Commission *** / ****
- ☐ - ____ Recreation Commission
- ☐ - ____ Tree Commission
- ☐ - ____ Utility Advisory Board

** Requires Financial Disclosure Form (if appointed to board/commission)*
*** Requires Property Description*

Property Description: _____

Until such time as you are selected for the board/commission of your choice, can we submit your application when vacancies occur without contacting you each time? Yes ○ No ◉

Why do you think you are qualified to serve on this Board?

I HEREBY CONFIRM THAT I HAVE READ AND UNDERSTAND THIS APPLICATION, THAT ALL INFORMATION FURNISHED BY ME IS TRUE AND ACCURATE AND THAT, TO THE BEST OF MY KNOWLEDGE, I MEET THE CRITERIA FOR SERVING ON THE BOARD(S)/COMMISSION(S) FOR WHICH I AM APPLYING.

Signature: _____ Date: _____

Notes:

(1) Application effective for ONE YEAR from date of completion
(2) If you have any questions regarding this application, please call the Office of the City Clerk at (352) 629-8266

Return to:

City Clerk's Office
110 SE Watula Avenue
Ocala, FL 34471

CITY OF OCALA
BOARD AND COMMISSION DESCRIPTIONS & QUALIFICATIONS

AFFORDABLE HOUSING ADVISORY COMMITTEE

Function: The Affordable Housing Advisory Committee is created and established to recommend monetary and non-monetary incentives for the affordable housing incentive plan.

Membership: The Affordable Housing Advisory Committee shall consist of eleven (11) members, the composition of which must meet the requirements of Section 106-137 (f) of the Ordinance to be appointed by City Council by resolution, upon recommendation of the Executive Director and Community Development.

Meeting Time: Meetings shall be held as necessary to submit affordable housing incentive plan recommendations. Seven members shall constitute a quorum sufficient to permit the committee to take any formal action.

AIRPORT ADVISORY BOARD

Function: The Airport Advisory Board is created to assist City Council with all issues affecting the Ocala International Airport. The board shall make recommendations on any and all matters referred to it by City Council regarding the operation and management of the airport.

Membership: There shall be an Airport Advisory board of the City composed of not more than five members. Members of the board shall be appointed by City Council for a term of four years from the date of appointment. Appointed board members must be legal residents of Marion County and possess one or more of the following qualifications: (1) own real property within the City; (2) reside within the City; (3) own a business within the City; or (4) have a vested interest within the City.

Meeting Time: Meets the fourth Thursday of each month at 1:30 p.m.

BOARD OF ADJUSTMENT

Function: Hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by the building official in the enforcement of the zoning code (Chapter 122), authorize special exceptions as provided in the zoning code, authorize variances as provided in the zoning code. (Any person aggrieved by a decision of this board has recourse through the courts, as provided by Florida State Statutes.)

Membership: The Board of Adjustment shall consist of seven members to be appointed by City Council for a term of four years. Members shall be qualified voters within the City and own real property within the City limits and shall hold no other office.

Meeting Time: Meets the third Monday of each month at 5:30 p.m.

GOLF BOARD

Function: It shall be the duty of the Golf Board to advise City Council regarding the operation and maintenance of any City-owned golf course.

Membership: There shall be a Golf Board for the City consisting of a maximum of five members to be appointed by City Council for terms of three years. Members of the Golf Board shall serve without pay.

Meeting Time: Meets quarterly, the third Monday of each month at 4:15 p.m.

MUNICIPAL ARTS COMMISSION

Function: The Municipal Arts Commission shall act in an advisory capacity to the City government in connection with the artistic and cultural development of the city and aesthetic aspects of City activity. The City officials and officers and the staff of City departments may consult with the commission from time to time on matters coming within the scope of this division, and the commission shall advise and consult with such officials, officers and staff of the City departments in connection with the artistic and cultural development of the City and the aesthetic aspects of its activities.

Membership: The Municipal Arts Commission shall consist of eleven members to be appointed by City Council for a term of up to four years. Appointments shall be made by City Council on the basis of experience and interest in the cultural arts at the sole discretion of City Council. Whenever possible, the membership of the Municipal Arts Commission shall include a representative member from the College of Central Florida's Visual and Performing Arts Department, Fine Arts of Ocala (FAFO), Marion County School Board, Marion Cultural Alliance (MCA), Ocala Civic Theater, and the Ocala Symphony Orchestra.

Meeting Time: The commission shall hold regular quarterly meetings or as otherwise required to adequately carry out their duties.

MUNICIPAL CODE ENFORCEMENT BOARD

Function: To examine code violation cases presented by City Code Enforcement Officers. Empowered to levy fines and place liens on property if violations are not corrected.

Membership: Members of the Code Enforcement Board shall be residents of the City. Appointments shall be made by the local governing body on the basis of experience or interest in the subject matter jurisdiction of the enforcement board, in the sole discretion of the local governing body. Whenever possible, the membership of the enforcement board shall include an architect, a business person, an engineer, a general contractor and a realtor for three-year terms.

Meeting Time: Meets the second Thursday of each month at 5:30 p.m.

MUNICIPAL TENNIS ASSOCIATION ADVISORY BOARD

Function: The board shall act in an advisory capacity to City Council in connection with the operation of the Tennis Association. The board will recommend to City Council on all policy matters and shall advise with, and consult with, the City Manager on administrative matters of the Municipal Tennis Association.

Membership: The Municipal Tennis Association Advisory board shall consist of nine members appointed by City Council for terms of three years. Board members shall serve without compensation from the City or from any trust, donation or legacy to the City for their services as such members.

Meeting Time: Meets quarterly, the third Thursday of each month at 12:00 p.m.

OCALA HISTORIC PRESERVATION ADVISORY BOARD

Function: Survey and inventory the historic resources of the City according to accepted practices and to develop and maintain a list of all resources researched for possible historic designation, issue certificates of appropriateness on proposed exterior changes to designated resources, advise on development of goals, objectives and policies for historic preservation and educate public on economic benefits of same.

Membership: Members shall serve three-year terms. The board shall consist of nine members to be appointed by City Council. Members shall be qualified voters in the City and shall have the professional qualification standards as established under the Florida Certified Local Government Guidelines published by the Florida Department of State. Membership shall include at least one, and to the extent available to the community, preferably two,

registered Florida architects. The balance of the board shall be persons who have demonstrated special interest, experience, or knowledge in history, architecture, or related disciplines and who are members of the following professions or meet the following criteria (to the extent such persons are available): Registered real estate brokers, licensed attorneys, registered Florida landscape architects, licensed building contractors or general contractors, urban planning, American Studies, American Civilization, African American Studies, cultural geography or cultural anthropology, persons with special interest, experience or knowledge in the history of African Americans in Marion County, Florida, residents in an existing or proposed National Register Historic District, interested owners of historic resources, or interested property owners whose land contains an archaeological site, persons belonging to the Historic Ocala Preservation Society or the Marion County Historic Society.

Meeting Time: Meets the first Thursday of each month at 4:00 p.m.

OCALA HOUSING AUTHORITY

Function: Provides subsidized housing units and rental assistance payments to income eligible residents in Marion County.

Membership: The Mayor with approval of the governing body shall promptly appoint no fewer than five persons, and no more than seven persons, as commissioners of the authority created for such city. Members of the Board of Commissioners for the Ocala Housing Authority are designated as "Local Officers" pursuant to Section 112.3145(1) (a) 2.g of the Florida Statues and are subject to reporting requirements of that section. Any landlord that has ever owned a property with a Housing Choice Voucher (formerly Section 8) tenant cannot be on the board; any landlord that has a vested interest in the ownership of a property that had or currently has a Section 8 tenant cannot sit on the board, even if the property is managed by a property management company; and any individual who is affiliated with a property that has or had a Section 8 tenant, whether it be a partnership or corporation cannot be on the board. Should the perspective board member currently not affiliated with a Section 8 tenant, but at a later date become affiliated with a Section 8 tenant, they would have to resign from the board per the US Department of Housing and Urban Development Housing Assistance Payments Contract, page 7 (HUD HAP).

At Least one commissioner shall be a resident who is current in rent in a housing project or a person of low or very low income who resides with the housing authority's jurisdiction.

Meeting Time: Meets the fourth Monday of each month at 5:30 p.m.

OCALA PLANNING AND ZONING COMMISSION

Function: Make recommendations to City Council relating to zoning and land use and ensures that changes proposed are consistent with the City's Comprehensive Plan.

Membership: The City Planning and Zoning Commission shall consist of seven members serving three-year terms and be appointed by City Council. Members shall be qualified voters within the City and shall hold no other office. Members shall own real property within the City limits.

Meeting Time: Meets the second Monday of each month at 5:30 p.m. There may be a possibility of meeting on the fourth Monday.

OCALA RECREATION COMMISSION

Function: The Recreation Commission shall advise and recommend to City Council on the use of public facilities for recreational programs and shall act as liaison with the Board of County Commissioners and the County School Board regarding availability and use of county and school facilities. The Commission shall advise and recommend to City Council on the use of public facilities for recreational programs.

Membership: The Recreation Commission shall consist of seven persons, at large, serving without pay, who shall be appointed by City Council for a term of three years. A majority of the members of the Recreation Commission shall be citizens of the City. Holders of other public or City office of employment shall be eligible for membership on the Recreation Commission

Meeting Time: Meets the second Thursday of each month at 4:30 p.m.

OCALA TREE COMMISSION

Function: It shall be the responsibility of the Tree Commission to develop and administer a written plan for the care, preservation, pruning, planting, replanting and removal of trees on property owned or controlled by the City and on property owned or controlled by all other governmental entities when this property is located within the City limits.

Membership: The Tree Commission shall consist of five members to be appointed by City Council, all of whom will be licensed tree surgeons, licensed landscape architects, licensed landscaping contractors or other interested citizens chosen for their knowledge of, concern about and participation in issues affecting the City's urban tree population and shall serve four-year terms.

Meeting Time: Holds two regular meetings annually.

UTILITY ADVISORY BOARD

Function: The Utility Advisory Board shall act in an advisory capacity to the city government in connection with the management of the City utilities. The City officials and officers and the staff of the city departments may consult with the board from time to time on matters coming within the scope of this division, and the board shall advise and consult with such officials, officers and staff of city departments in connection with the operation and management of city utilities.

Membership: Whenever possible, the membership of the Utility Advisory Board shall include a representative member from the following areas: electric residential customer, electric commercial customer, electric large power customer, water residential customer, water small commercial customer, water large commercial customer, Council person customer, education/medical customer, non-profit/governmental, finance customer, two (2) at large members.

Meeting Time: Quarterly or as otherwise required to adequately carry out their duties.

NOTE:

THE BOARDS AND COMMISSIONS MEETING TIMES ARE SUBJECT TO CHANGE. TO VERIFY PLEASE CALL THE CITY CLERK'S OFFICE AT: (352) 629-8266

For City Clerk use Only DO NOT DELETE

Resume of Education and Experience

Property Description

Board Qualifications