



GROWTH MANAGEMENT DEPARTMENT  
DEVELOPMENT SERVICES  
201 SE 3<sup>rd</sup> STREET (Second Floor), OCALA, FL 34471  
Phone: (352) 629-8404 Fax: (352) 629-8242  
Email: [gmd@ocalafl.org](mailto:gmd@ocalafl.org) Website: [www.ocalafl.org](http://www.ocalafl.org)

*City of Ocala*

## **VOLUNTARY ANNEXATION PETITION (WITH LAND USE AND ZONING)**

In order to receive City services, you must apply for voluntary annexation. It will also be necessary to obtain a City future land use map designation and zoning district. Please contact Development Services at (352) 629-8404 for a land use map designation, zoning district consultation, hearing dates, fee information, and to submit your application.

### **FEES**

#### ***Annexation: (\$1250)***

Existing single-family or duplex dwellings, on a parcel of one acre or less, may file a combined application for annexation, land use and rezoning for a fee of **\$500**.

#### ***Land Use Map Amendments:***

##### ***Large Scale: (\$5,000)***

A large scale amendment is required for property with an area of fifty (50) or more acres. *Please be advised that if the land use amendment is recommended for transmittal with a text amendment, an additional **\$1,500** fee will be due prior to transmitting the case to the State.*

##### ***Small Scale (10-50 acres): (\$2,500)***

##### ***Small Scale (under 10 acres): (\$1,500)***

##### ***Small Scale (under 10 acres) and Rezoning: (combined fee – land use & rezoning **\$2,000**)***

##### ***Rezoning: (\$1,250)***

***Planned Development (PD) zoning requests shall be submitted using the PD zoning application.***



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*City of Ocala*

**PETITION FOR VOLUNTARY ANNEXATION  
AND  
LAND USE AND ZONING DESIGNATIONS APPLICATION**

This petition, dated this \_\_\_\_\_, day of \_\_\_\_\_, 20\_\_\_\_, to the City Council of the City of Ocala, Florida, hereinafter called the "Council" from the undersigned Petitioners, hereinafter called the "Petitioner"

WITNESSETH

WHEREAS, the Petitioner is the owner or owners of the real property location entirely or partially within the unincorporated area of Marion County, Florida; and

WHEREAS, such real property is compact and contiguous to the City of Ocala, Florida; and

WHEREAS, the Petitioner desires that such real property be annexed to the City of Ocala, Florida, and included within its municipal boundaries in its entirety; and

WHEREAS, the Council of the City is vested with the authority to grant this petition under the provisions of Section 171.044, Voluntary Annexation, Florida Statutes; and

WHEREAS, land annexed through voluntary annexation shall not result in the creations of enclaves; and

WHEREAS, the Petitioner respectfully requires that the Council adopts a non-emergency ordinance, pursuant to Section 171.044, Florida Statutes, to annex such real property and officially redefines the boundary lines of the municipality of the City of Ocala to include such property.

1. Name of Petitioner(s): \_\_\_\_\_

Address of Petitioner(s): \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone # \_\_\_\_\_

Fax # \_\_\_\_\_ Email address \_\_\_\_\_

2. a. Parcel account number(s) [from tax roll]: \_\_\_\_\_

b. Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Size of Property \_\_\_\_\_

c. Legal Description: (Please attach)

NOTE: It shall be the applicant's responsibility to provide the correct legal description for the subject property. The application will not be processed until a correct legal description is provided. An electronic file of the legal description in Word format must be submitted with the application.

3. Street address of the property (if the property has no street address Development Services will complete this section):

\_\_\_\_\_

4. a. Present Land Use designation: \_\_\_\_\_

b. Present County Zoning District: \_\_\_\_\_

c. Requested City Land Use designation: \_\_\_\_\_

d. Requested City Zoning District: \_\_\_\_\_  
*(Requests for PD zoning shall be submitted using the PD zoning application)*

5. Description of the request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. The following items are required (The application will not be processed if these items do not accompany the application.):

a. Deed or other proof of ownership

b. **A metes and bounds legal description of the property.** An electronic file of the legal description in Word format must be submitted with the application.

c. Notarized signature of the current property owner(s) & the agent's signature, if applicable

d. The appropriate fee in cash or check (Payable to the City of Ocala)

[This portion of the page intentionally left blank. See next page for signature requirements.]

This petition must bear the notarized signatures of all owners of property in the area proposed to be annexed. (Please make additional copies of this page if property has more than one owner)

I, \_\_\_\_\_, as \_\_\_\_\_ of \_\_\_\_\_,  
[Name] [Title] [Entity name]  
a \_\_\_\_\_, being first duly sworn, affirm and say that I am the owner  
[State registry& type (i.e.,Inc., LLP, etc.)]  
of the property described above.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Address (Street)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
City, State, Zip Code

State of \_\_\_\_\_

County of \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_, day of \_\_\_\_\_,  
20\_\_\_\_, by \_\_\_\_\_, as \_\_\_\_\_ of \_\_\_\_\_,  
[Name] [Title]  
\_\_\_\_\_, a \_\_\_\_\_, who is  
[Entity name] [State registry& type (i.e.,Inc., LLP, etc.)]

personally known to me or has produced \_\_\_\_\_ as  
identification and who did / did not take an oath.

\_\_\_\_\_  
NOTARY PUBLIC

Commission No.: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

**AUTHORIZED AGENT:**

I, \_\_\_\_\_, am the legal representative of the owner and I am authorized to speak in his/her behalf for the subject matter.

\_\_\_\_\_  
Agent's Signature

\_\_\_\_\_  
Address (Street)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Email Address

**ATTENDANCE** at the public hearing by the applicant  
or agent (as designated in writing) **IS RECOMMENDED**